

Buffalo Trail Council, Boy Scouts of America

BTSR Staff Application

Please type or print all information.
Submit to the Camp Director:

Zackary Mullins
Buffalo Trail Council
1101 W. Texas, Midland, Texas 79701-6171
Office: (432) 570-7601
zack.mullins@scouting.org



Personal Information (PLEASE PRINT LEGIBLY)

Name
Current Address
City State Zip
Mailing Address
City State Zip
Phone (H) (C) Email
Social Security Number Date of Birth T-Shirt Size:
Driver's License State & Number Age on June 4th

Position(s) desired (Please number your 1st through 5th choice)

- Minimum Age 21\* or Over
Minimum Age 18\* or Over
Minimum Age 14\* or Over
Program Director+
Scout Skills Director
Scout Skills Staff
Aquatics Director+
Trail To Eagle Director
Handicrafts Staff
Dinging Hall Head Chef
Handicrafts Director
Nature/Ecology Staff
Shooting Sports Director+
Nature/Ecology Director
Aquatics Staff
Camp Chaplain
Outback Director
Trading Post Staff
Climbing Director+
Trading Post Manager
Shooting Sports Staff
Head Wrangler
Archery Director
Trail To Eagle Staff
Business Manager
Assistant Cook(s)
Dining Hall Staff
Backcountry Manager
Asst. Ranger-Maintenance
Climbing Staff
Cavalcade Director
Dining Hall Chef
Outback Ranger
Mountain Man Director
Camp Commissioner+
Wrangler Staff
Trading Post Manager
Health Officer \*\*
Office Staff
Circle H Director
Office Manager
Cavalcade Wrangler
Cavalry Director
Circle H Staff
Asst. Quartermaster
Chuck wagon Cook
Cavalry Camp Staff
Camp Photographer
Adult Training Director
Mountain Man Staff

\*Certain age minimums may be waived with prior camp staff experience. Must be required age by June 8, 2015

+Requires National Camp School Certification

\*\* Health Officer requires either an Military Medic, EMT-B, EMT-I, Paramedic, Nurse, PA, DO, or MD

Summer Availability

( Put an "X" in the blank next to the week(s) you are available. Staff members are encouraged to attend the full summer season.)

Staff Week (Mandatory for ALL - June 4 - 10)
All Summer
Week 1 (June 11 - 17)
Week 2 (June 18 - 24)
Week 3 (June 25 - July 1)
Week 4 (July 2 - 8)
Week 5 (July 9 - 15)
Week 6 (July 16 - 22)
Week 7 (July 23 - 29)
Week 8 (July 30 - August 5)

# Buffalo Trail Council, Boy Scouts of America

*\*\* Week 8 is subject to change, depending on camp needs\*\**

Have you ever been convicted of a felony? (You may answer NO if your conviction was ordered sealed, expunged or eradicated)  
\_\_\_\_\_ Yes \_\_\_\_\_ No

Conviction of a crime is not an automatic bar to employment. All circumstances will be considered, including what you were convicted of and how long ago. Provide complete information about any conviction by attaching a separate statement.

Are you permitted to be lawfully employed within the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you have any physical disabilities that might interfere with performance of the job that you are applying for? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain: \_\_\_\_\_

## Scouting Background

Are you currently a registered member of the Boy Scouts of America? \_\_\_\_\_ Yes \_\_\_\_\_ No

Unit Number \_\_\_\_\_ Council \_\_\_\_\_ Position \_\_\_\_\_

Highest Rank \_\_\_\_\_

Current Unit Leader \_\_\_\_\_ Phone \_\_\_\_\_

Have you earned the Venturing Gold Award? \_\_\_\_\_

Have you earned the Girl Scout Gold Award? \_\_\_\_\_

Are you a member of the Order of the Arrow? \_\_\_\_\_ Yes \_\_\_\_\_ No

Lodge \_\_\_\_\_ Ordeal \_\_\_\_\_ Brotherhood \_\_\_\_\_ Vigil \_\_\_\_\_

Have you previously worked at a summer camp? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please answer the following:

Year \_\_\_\_\_ Camp \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_ /wk

Year \_\_\_\_\_ Camp \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_ /wk

## National Camping School

Have you attended a BSA National Camping School in the last 5 years: \_\_\_\_\_ Yes \_\_\_\_\_ No

Location: \_\_\_\_\_ Date: \_\_\_\_\_ Expiration \_\_\_\_\_

### Check type of certificate:

_____ Camp Management	_____ Nature/Ecology	_____ Climbing
_____ Program Director	_____ Camp Ranger	_____ Shooting Sports
_____ Commissioner	_____ Chaplain	
_____ Outdoor Skills	_____ Aquatics	

### Shooting Sports Certifications:

_____ NRA Muzzle-loading Rifle Instructor	Exp. Date: _____
_____ NRA Rifle Instructor	Exp. Date: _____
_____ NRA Shotgun Instructor	Exp. Date: _____
_____ National Archery Assoc. Instructor	Exp. Date: _____
Level _____	

**CERTIFICATES:** (First Aid, CPR, leader training, youth protection, etc. Attach copies)

**EXPIRATION**

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**Buffalo Trail Council, Boy Scouts of America**

**LEADERSHIP COURSES:** (JLT, Woodbadge, Philmont NJLS, etc.)

**DATE ATTENDED**

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**SUMMER CAMP ATTENDANCE**

**DATE ATTENDED**

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**List any skills/certifications that would be useful in a summer camp position:** (Attach copies)

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Check all Merit Badges completed. Highlight those you have experienced or taught.

**Merit Badges**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Archaeology           | <input type="checkbox"/> Forestry       | <input type="checkbox"/> Reptile/Amph. Study  |
| <input type="checkbox"/> Animal Science        | <input type="checkbox"/> Geocaching     | <input type="checkbox"/> Safety               |
| <input type="checkbox"/> Archery               | <input type="checkbox"/> Geology        | <input type="checkbox"/> Scouting Heritage    |
| <input type="checkbox"/> Art                   | <input type="checkbox"/> Hiking*        | <input type="checkbox"/> Sculpture or Pottery |
| <input type="checkbox"/> Astronomy             | <input type="checkbox"/> Horsemanship   | <input type="checkbox"/> Search and Rescue    |
| <input type="checkbox"/> Backpacking*          | <input type="checkbox"/> Indian Lore    | <input type="checkbox"/> Shotgun Shooting     |
| <input type="checkbox"/> Basketry              | <input type="checkbox"/> Insect Study   | <input type="checkbox"/> Snorkeling           |
| <input type="checkbox"/> Bird Study            | <input type="checkbox"/> Leatherwork    | <input type="checkbox"/> Soil & Water Cons.   |
| <input type="checkbox"/> Camping               | <input type="checkbox"/> Lifesaving     | <input type="checkbox"/> Swimming             |
| <input type="checkbox"/> Chess                 | <input type="checkbox"/> Mammal Study   | <input type="checkbox"/> Veterinary Medicine  |
| <input type="checkbox"/> Citizenship in World  | <input type="checkbox"/> Nature         | <input type="checkbox"/> Weather              |
| <input type="checkbox"/> Climbing              | <input type="checkbox"/> Orienteering   | <input type="checkbox"/> Wilderness Survival  |
| <input type="checkbox"/> Cooking               | <input type="checkbox"/> Photography    | <input type="checkbox"/> Woodcarving          |
| <input type="checkbox"/> Emergency Prep.       | <input type="checkbox"/> Pioneering     | <input type="checkbox"/> BSA Lifeguard        |
| <input type="checkbox"/> Environmental Science | <input type="checkbox"/> Radio          | <input type="checkbox"/> BSA SCUBA            |
| <input type="checkbox"/> Safety                | <input type="checkbox"/> Rifle Shooting | <input type="checkbox"/> * High Adventure MB  |
| <input type="checkbox"/> First Aid             |   |   |

**Educational Background**

HIGH SCHOOL: \_\_\_\_\_ GRADE COMPLETED: \_\_\_\_\_

COLLEGE: \_\_\_\_\_ MAJOR: \_\_\_\_\_ YRS COMPLETED: \_\_\_\_\_

COLLEGE: \_\_\_\_\_ MAJOR: \_\_\_\_\_ YRS COMPLETED: \_\_\_\_\_

**List other youth group memberships:**

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**List Civic / Extracurricular Activities:**

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**Employment History** (Attach Resume if necessary)

CURRENT EMPLOYMENT: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ PHONE #: \_\_\_\_\_

PREVIOUS EMPLOYMENT: \_\_\_\_\_

**Buffalo Trail Council, Boy Scouts of America**

SUPERVISOR: \_\_\_\_\_ PHONE #: \_\_\_\_\_

PREVIOUS EMPLOYMENT: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ PHONE #: \_\_\_\_\_

Have you ever been discharged or asked to resign from any job? \_\_\_ Yes \_\_\_ No. If Yes, Why?

**References**

List three people (other than immediate family) who can be contacted for more information. Also note that if you have never worked at B TSR before, you are required to have all three references fill out a Camp Staff Reference form.

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**All employees should be available for the full season, which includes staff week (June 7 – August 1\*, 2015). Exceptions must be requested in writing during possible interview. \*Subject to change**

I know of no reason why my health would limit full Camp participation, and if employed I will provide an up-to-date BSA physical examination.

I am/will be a registered member of the Boy Scouts of America. I also agree to register as a member of Buffalo Trail Scout Ranch Staff Association Venturing Crew 1947.

I hereby make application for summer employment, and in accordance with the principles of the organization, subscribe to the Scout Oath, Scout Law, and Declaration of Religious Principle. If selected, the Boy Scouts of America can expect my loyalty to management, its policies, programs and my full cooperation with other member of the staff. I understand that a personal interview may be required before employment.

I authorize the investigation of all statements contained in this application for employment as it may be necessary in arriving at an employment decision. I authorize all of my current and previous employers, schools, and other references to furnish the information requested to reach an employment decision. I declare that the information provided by me in this application for employment is correct, to the best of my knowledge. I understand that any falsification or misrepresentation may be cause for not being considered for employment. This application does not guarantee an interview or a position on staff.

\_\_\_\_\_  
APPLICANT’S SIGNATURE

\_\_\_\_\_  
DATE

**REQUIRED APPROVALS** (If under 18)

I have reviewed this application with the applicant, and personally believe that he/she is qualified for the position he/she is seeking. I also certify that the applicant’s Scouting record indicated on this application is correct according to our unit advancement records. I feel this person will be an asset and recommend them to be a part of the staff at B TSR.

PARENT OR GUARDIAN APPROVAL

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVAL OF SCOUT LEADER:

Unit Leader Sig. \_\_\_\_\_ PHONE \_\_\_\_\_

**Buffalo Trail Council, Boy Scouts of America**

**AN EQUAL OPPORTUNITY EMPLOYER  
Substance Free Employer**

Applicants are considered for positions without regard to race, color, religion, sex, national origin, age (if over 18), marital status, veteran status, or the presence of a health problem or handicap that is unrelated to the ability to perform the jobs requested.

I, \_\_\_\_\_ (your name), understand BTRSR is a drug and alcohol free work environment. My behavior off of camp property is still representative of the camp and its policies. Buffalo Trail Scout Ranch has a strict "Anti-Drug" policy and applies to staff members whether on camp property or not. There is also a zero tolerance policy for minors in possession of alcohol while off of camp property. Violation of these policies is grounds for immediate dismissal.

Applicant Signature \_\_\_\_\_

Parent or Guardian Signature (required if under 18) \_\_\_\_\_

**COUNCIL USE ONLY:**

Interview date: \_\_\_\_\_ Interview by: \_\_\_\_\_ Approved Position: \_\_\_\_\_

Salary \_\_\_\_\_ Approved by: \_\_\_\_\_ CD \_\_\_\_\_ PD \_\_\_\_\_

Contract \_\_\_\_\_ I-9 \_\_\_\_\_ W4 \_\_\_\_\_ Health Form \_\_\_\_\_ Certificate Copies \_\_\_\_\_

T-Shirt Size \_\_\_\_\_ Waist Size for Staff Shorts \_\_\_\_\_

*Opportunities for positions are better for those who return applications by February 1<sup>st</sup>.  
Area Directors by December 1<sup>st</sup>. Applications will be accepted through June 7th.*