

Parent and Leader's Guide



2017 Spring Cuboree

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WELCOME LETTER

Scouts,

First and foremost, thank you for participating in the Buffalo Trail Council Cuboree! We are truly excited that you and your family will be attending our event.

Being a Cub Scout can be an incredible experience and a Cuboree is one of the best opportunities to experience the adventures outdoor. For young Cub Scouts this means multiple days of program and activities not otherwise accessible to this age group. Each event has a unique theme and provides variations in activities based on the resources available, so no one weekend is alike!

Cuboree is a great opportunity to develop memories that last a lifetime. A typical Cuboree will include a full weekend of camping, with games, excitement, archery, bb guns, horseback riding, and campfire. The mission of our Cuboree here at Buffalo Trail Scout Ranch (BTSR) is to provide Cub Scouts with the opportunity to learn and practice new skills, make new friends, gain confidence in the outdoors and better prepare boys to earn their Arrow of Light and continue on the Trail to Eagle into Boy Scouts.

Our staff is very excited to have you visit BTSR and have worked hard to prepare for your arrival. Our dedicated staff looks forward each year to the excitement and fun of Cuboree! It is truly their favorite part of the spring and fall; and we know you and your boys will feel the same way about this unique experience.

As part of our preparation, our staff has designed this Cuboree experience with the following goals in mind:

1. Become familiar with and comfortable in the natural surrounding the Ranch.
2. To learn, use and refresh current and new Scouting skills.
3. Participate in outdoor camping.
4. Participate in a camp-wide campfire program.
5. Have fun.

In addition to the above, we provide Cub Scouts with the opportunity to earn achievement awards and sports belt loops that would be difficult to obtain without attending camp. Within this Parent and Leader's Guide is everything that you will need to know.

Our camp day typically begins at 7:00 am and runs throughout the evening until lights out at 10:00 pm. We keep the boys very busy throughout the day and well into the evening. Days at camp are filled with fun and activities, so it is very important that the boys get their rest during lights out at 10:00 pm; so that they will be energized and ready to go for the next day's adventure.

This event is completely organized and run by our volunteer staff. We at BTSR like to have the Cub Scouts partake in a full camp experience and our caring and trained staff will help each boy enjoy their outdoor experience. If this is something that you would like to assist with this year or in the future please email Gracie.Quintela@scouting.org or contact our Cuboree Staff Advisor at the Midland Office.

Once again, thank you for your time and support. We are personally very grateful to you and your family; and, we hope that you have a blast with us at camp. So welcome, relax, and enjoy your stay at Buffalo Trail Scout Ranch and this year's Cuboree.

In Scouting,

Michael Adam
BTSR Staff Advisor

DIRECTIONS TO CAMP

The Buffalo Trail Scout Ranch (BTSR) is located in the heart of the Davis Mountains between Ft. Davis and Balmorhea State Park. The camp is easily accessed off of Interstate 10 by exiting onto State Hwy. 17 South (Balmorhea State Park-Ft. Davis Exit).

Follow Hwy. 17 through Balmorhea to the State Park in Toyahvale, TX. Turn south after the state park to continue on Hwy. 17. Follow Hwy. 17 for 7 miles and turn west onto Ranch Road 1832. BTSR is located at the very end of RR 1832, only 12 miles to the end!

TOP 10 CAMP ISSUES

(Not in any particular order)

1. Med forms are incomplete or are not signed by Parent or Guardian. (PART A & B REQUIRED)
2. Wrong type shoes; no shoes; brand new shoes. (Remember NO corks, NO KEENS, NO sandals, Foot must be fully covered from the ankle down).
3. No water bottle (remember everyone needs a water bottle to prevent dehydration)
4. Not enough dry socks
5. Leaders forget their travel coffee mugs (for use in getting coffee in the dining hall in the morning).
6. Lack of foul weather gear; cheap poncho, no poncho, no rain jacket (remember the rain gear)
7. Medications for boys not listed on PART A of the BSA Med form (including non-prescription drugs)
8. ANY and ALL medications NOT in original container, or out of date (they must be dispensed from the original container, and the prescription must not be expired)
9. Personal items not marked, or brought unnecessary items to camp.
10. Scouts forget their smiles and Scout spirit at home.

ABOUT BUFFALO TRAIL SCOUT RANCH

Nestled in the heart of the beautiful Davis Mountains in West Texas, this 9,000-acre ranch is one of America's premier High-Adventure council camps. The camp is nationally recognized and fully accredited by the Boy Scouts of America.

In operation since 1947, this beautiful ranch has met the needs of Scouts, Scouters, and their families for 60 years. BTSR is located in the middle of Little Aguja Canyon of the Davis Mountains. During the course of our 9 weeks of summer camp, we serve over 4,025 youth and adult campers. There is a wide variety of traditional Scouting programs as well as some premier high adventure activities not found at many other camps.

To operate this camp, we hire a summer camp staff of 75 young men and women from all over the U.S. and we even recruit international staff members as well! Serving on a summer camp staff can be a very rewarding and fulfilling experience, especially at BTSR. Opportunities for making new friends, helping youth develop and learn new skills, have fun, earn a salary, work on advancement, develop leadership skills, and enjoying the great outdoors are all a part of being a part of the best camp staff in Texas!

Know someone who would like to work summer camp? Have them fill out a Staff Application: <http://buffalotrailbsa.org/btsr/summer-camp/summer-employment/> and send it to Gracie.Quintela@scouting.org.

CAMP FEES & PAYMENT METHODS

METHODS OF PAYMENT

ONLINE PAYMENT

Payments for this event can be made online at buffalotrailbsa.org

- Select "Programs" then "Pay for Camp or Activity"
- Make sure you select "Spring Cuboree" under "Apply my payment to:"
- Bring a copy of your receipt to camp. You may be asked to verify your payment.

PHONE PAYMENT

A credit card payment can be made over the phone with our council office in Midland by calling 432-570-7601, ask for Eilda. When you complete your payment please record your receipt number. You may be asked to verify your payment.

For your own security, credit card payments should NOT be left via voice mail.

MAIL PAYMENT

Payment can be made by checks sent through the mail at least 2 weeks prior. (Please no cash!)

Notate on the check: Spring Cuboree, Pack #, and Phone #

Send All Payments to:

Buffalo Trail Council, BSA
ATTN: Spring Cuboree
1101 W. Texas
Midland, TX 79701

CAMP PAYMENT

Any remaining balance or fees must be paid upon arrival at the Jersey Lily Trading Post on camp at BTSR

FEES

- \$35 per Youth
- \$30 per Adult
- Free for Sibling under 4 yrs.
- \$10.00 T Shirts Sold Separately (Only available for Pre-Orders before March 1, 2015. Reserve yours now!)

REFUNDS

PRIOR TO ARRIVAL

- | | | |
|----------------------------|-------------------------------------|--|
| 1. Registration & Payments | 3. Online YPT | 5. Letters to Campers (will be passed out at lunch Saturday) |
| 2. Medical Forms | 4. Pre-Order Shirts (March 1, 2015) | |

All adults will need proof of youth protection training (ypt). Online version is acceptable for this campout and can be completed at: myscouting.org

To avoid congested parking on the road, please attempt to carpool when possible. Units are encouraged to travel together, this is considered a best practice and not required. Scouts should travel to camp in their Field Uniform (Class "A"

CHECK IN & CHECK OUT

EARLY ARRIVALS BEGINS AT 3:00 PM.

Packs may elect to arrive early at 3:00 pm, but no food will be served until "Cracker Barrel" (this is a scouting snack time) Friday night. We recommend eating dinner before arriving on camp property or bringing personal non-refrigerated snacks for early Friday arrivals.

CHECK IN BEGINS AT 5:00 PM.

When checking in at the water crossing, please have all receipts, checkbook, campership award letter, proof of YPT, medications, medical forms and any other info we should know to make your stay with us the best possible.

A letter from the Cubmaster explaining the reason for not attending.

- 1) Serious illness of Scout prevents his attendance.
- 2) Emergency family matters prevent him from attending
- 3) The Scout's family moves from the council territory, making it impossible for him to attend

\$25.00 of the camp fee is non-refundable but may be transferred to another Scout who has not yet paid and wishes to attend camp. No refunds will be issued after April 1st.

CAMPERSHIPS

No scout should be denied the opportunity to attend camp due to family financial constraints. Buffalo Trail Council allows for camperships to be distributed on an as needed basis. Scout families may apply for a campership for Scouts only, provided that:

- 1) The Scout actively participated in a Council fundraiser
- 2) Is an active participant in their Pack
- 3) Has parent(s)/guardian(s) who are active in Scouting,
- 4) Receives at least 25% of the full camp fee from their Pack or Chartered Org. and can provide at least 25% of the full camp fee.

uniform). Make sure your driver has all Medical Forms and paperwork for everyone in their vehicle.

If parents or friends would like to have mail delivered to their Scouts we will be doing a "Mail Call" at lunch on Saturday. All letters need to be ready and turned in at check-in.

LATE CHECK IN AT 9:00 PM – 10:30 PM.

Late check-in will be conducted at the Admin Office. Any arrivals after 10:30 will need to check in with the Camp Director before breakfast in the morning.

CHECK OUT & DEPARTURES

At any time during the weekend if any youth or adult has to leave camp for any reason, they must go to the Admin Office and sign the log book when departing and returning. If you are a late arrival you MUST report to the Admin Office prior to joining up with your unit.

Check out will be done at the Jersey Lilly.

1. Complete/Turn In Survey
2. Retrieve Patches

3. Retrieve Medical Forms
4. Sign out of camp
5. Drive Home Safe

Please plan to depart no later than 12pm (noon) on Sunday.

You may depart after breakfast on Sunday. However, there will be two hikes available to tour remote parts of camp. Scouts

CAMP POLICIES

VISITORS

All visitors must register with the Camp Director in the admin office at Buffalo Hall. All visitors will be issued a visitor tag.

All scouts, adult leaders, and camp staff while on the camp property (from check-in through checkout) will be required to wear a participant wristband. Staff members will immediately report to the Camp Directors or Program Directors anyone they do not recognize or whose presence in camp is in question. Participants who notice an unfamiliar person in camp should notify a staff member immediately. Only the Camp Director or Camp Ranger can ask someone to leave the camp property.

VEHICLES IN CAMP

Personal vehicles are not permitted to park in camp, they will be directed to park on the road at the camp entrance. Due to

CAMPSITES

LANTERNS, CANDLES, & STOVES

The liquid fuel policy for camp is the same as outlined in BSA camping policies. Liquid fuel is approved for adult use in camp, but the fuel must be stored out of reach of youth.

Bulk liquid fuels (one quart or more) must be stored under lock and key by the Camp Ranger. Empty cylinders and containers must be given to him for proper disposal.

National policy prohibits use of open flames in tents. This includes mosquito coils, catalytic heaters, gas lanterns, stoves, candles, and smoking material. Tents must be marked "NO FLAMES IN TENT."

VALUABLES

Unfortunately, even in Scout camp, losses occur. For self-protection, valuables that are merely creature comforts (cell phones, iPods, radios, CD players, computers, and other expensive personal items) should be left at home. All personal items are the sole responsibility of the individual and not of our camp.

POWER IN SITE

There is very limited access to power (via the bathroom facilities). The power access is intended for medical use only, and those with medical needs have priority to the campsites by the outlets. Medical Concerns must be brought to the camp

should break down camp (as much as possible) prior to the hike to meet the noon departure.

Again, it is critical that everyone checks out, this is an accountability issue and must be done to ensure the safety of all staff and campers

the tight space at campsites, limited access will be permitted to haul equipment to the sub-camp trailer parking to unload and load. This will be accomplished only during the check-in and check-out times.

Campers are expected to unload and return their vehicles, to the designated parking, before setting up camp.

No private vehicles are allowed to move in the campsite areas during the camp sessions. All vehicles must be parked in the designated parking area. The speed limit on camp is 5 mph

There will be no transporting of youth or adults to any program area using a personal vehicle while camp is in session. If anyone needs to be transported for medical reasons, please advise the Camp Director. Absolutely no riders in the back of trucks or on trailers.

director's attention at least 2 weeks prior to camp starting. (A minimum of 100 ft. extension cord should be brought)

BANNED ITEMS

ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS

No alcoholic beverages or illegal drugs are allowed in camp. Violators will be reported to the appropriate local authorities and required to leave camp immediately.

TOBACCO

NO TOBACCO USE IS ALLOWED IN ANY BUILDING OR PROGRAM AREA. This includes electronic forms of Tabaco use. Campers and staff under 18 may not use tobacco products at camp. Adults who must use tobacco products are asked to do so in designated areas and away from youth. These are both national and local council policies.

An announcement will be made regarding where smoking will be permitted.

FIREWORKS

Any individual found to have/had fireworks in his (or her) possession in camp will be dismissed from Camp immediately.

FIREARMS

Personal firearms have no place in camp and is against National and Local BSA policies. Please do not bring them. All

equipment and ammo necessary for any stations or activities on camp will be provided by BTSR.

FIRES

Fires will only be permitted at the digression of the camp ranger. An announcement will be made if fires will be permitted.

If there are no fires bans, fires are to be built only in designated fireboxes and under proper supervision with the fireguard plan in place. Consult with camp ranger prior to

building fires for expectations and fireguard plans. Liquid or propane fuels are to be used only under adult supervision. Bulk liquid fuels (one quart or more) must be stored under lock and key by the Camp Ranger. Empty cylinders and containers must be given to him for proper disposal.

National policy prohibits use of open flames in tents. This includes mosquito coils, catalytic heaters, gas lanterns, stoves, candles, and smoking material. Tents must be marked "NO FLAMES IN TENT."

HEALTH & SAFETY

YOUTH PROTECTION

All adults, parents, leaders and guests 18 or older must have current (within the last two years) Youth Protection Training. This training can be taken online and should be completed before attending camp. Please bring a current copy of your YPT certificate for all adults.

Online class can be found at: <http://myscouting.org/>

SHOWERS AND LATRINES

Separate facilities are available for youth and adult leaders in the campsite area. These separate facilities should be respected at all times. This is part of the national policy for Youth Protection. For any questions or concerns please call our local council office at 432-570-7601.

CAMPING AS A PACK

Each pack must maintain two-deep leadership at all times, unless camping separately as a family. One trained leader (age 21 or older) and an additional leaders (age 18 or older) for each pack must be at BTSR AT ALL TIMES. All leaders/adults in camp MUST hold a current Texas Youth Protection certification.

MEDICAL FORMS

ALL campers, both youth and adult, MUST bring the newly released BSA Annual Health and Medical Record when they check in to camp. This medical form should be turned in prior to arriving to camp, in order to address all medical concerns and allergies. These will be filed on camp with the Camp Medical Officer for your stay and will be returned to you during checkout. If there is no medical form on the property, the scout will, unfortunately, be sent home until a medical form is acquired. There is no refund for any time lost. The medical form is a national requirement.

This form can be found at:

http://www.scouting.org/filestore/HealthSafety/pdf/680-001_AB.pdf

PART A

To be completed by parent/guardian in full - this includes the lower portion of the form that indicates medications to be taken while at camp. Include all over the counter and prescription medications. If it is NOT on the form, staff cannot dispense to youth. ALL medications must be in their original containers and will be dispensed according to the instruction on the bottle.

All medications must be presented to the Medical Officer or his/her representative at check-in; NO EXCEPTIONS. Adults will be allowed to keep certain medications for their use at the discretion of the Camp Medical Officer.

PART B

This section must be signed by the parent/guardian of all youth (under 18 years), as well as by any adult, attending camp. No one will participate in ANY activity until these signatures are obtained.

MEDICATION IN CAMP

All medications being brought into camp must be on the Part A of the BSA medical form, and be in their original dispensed container. Include all over the counter and prescription medications. If it is NOT on the form, staff cannot dispense to youth. ALL medications must be in their original containers and will be dispensed according to the instruction on the bottle.

All medications must be presented to the Medical Officer or his/her representative at check-in; NO EXCEPTIONS. Adults will be allowed to keep certain medications for their use at the discretion of the Camp Medical Officer.

If the Medical Officer chooses to allow units to dispense their own meds, the meds must be kept in a locked box at ALL times. In the event that a camper has a medication that has to be refrigerated, all of that campers meds will be dispensed by the medics.

FOOD ALLERGIES

For food allergies, including vegetarian and Gluten, please contact camp 2 weeks prior to the arrival at camp.

BUDDY SYSTEM

All Units will be required to use the buddy system. Unit leaders should keep up with the location of your scouts. There should be no scouts left in campsites at any time without adult supervision.

SHOES

In order to prevent foot injuries, all youth in camp (including visitors) must wear sneakers or boots at all times throughout camp. Pool shoes may ONLY be worn on the pool deck and in the shower. When walking between the campsite and the pool, or to and from the shower house sneakers or boots MUST be worn.

FATIGUE

One of the greatest dangers to a successful camp experience is fatigue. We expect each adult to insist that their Scouts get

plenty of rest and that all observe taps and reveille hours by being quiet in the campsite. Please be respectful of other campers sleeping after hours and before breakfast.

DRINK LOTS, AND LOTS, AND LOTS OF WATER

BTSR can get very hot. All Scouts will be encouraged to drink plenty of water (NOT SODA) during camp. The unit should provide a water cooler at their designated site.

Prior to the beginning of each meal, Scouts will be encouraged to drink water. This way, leaders can ensure that each boy is drinking some water throughout his day. Water coolers will also be available at each Program Area.

Each Scout should bring his own water bottle, or canteen to camp, along with a way to secure it to himself for use throughout the day.

EMERGENCY PROCEDURES

FIRE OR DISASTER

- Report a fire to the camp office or staff member.
- The office will contact the ranger and fire department (if appropriate) and sound the fire siren consisting of 3 short blasts.
- When the siren sounds, all campers, leaders, EVERYONE report to the flagpole in front of the Dining Hall for roll call and to receive instructions.
- The unit leader should prepare to evacuate his Scouts. Campers should be fully clothed and wearing shoes.
- If the fire can be seen close to your campsite, move to the main camp road by the safest route.
- After the event has been resolved; the "all-clear" signal will be given.

MISSING CAMPER/LOST PERSON

As soon as it is suspected that a person is missing report the incident to the Camp Director.

The Camp Director or his representative will:

- Check the sign-in/sign-out roster.
- Send a runner to the person's campsite to alert the Pack leadership and check ALL tents.
- Ensure a staff member remains in the campsite in case he returns.

Staff personnel will:

- Search all public areas and check all campsites.

If the individual has not yet been found, the Camp Director will call his home. If the individual is not at home, the Camp Director will:

- Contact local authorities
- Sound the siren

- Take a unit-by-unit roll call
- Organize a lost person search with the local authorities
- Contact the Scout Executive or his representative

FATAL OR SERIOUS ACCIDENTS

In the event of a serious or fatal accident, the following procedures shall apply.

- The person in charge of the scene will notify the Health Lodge and Camp Director via a runner or staff member.
- The camp Director will notify the local rescue squad.
- The Camp Director will notify the Scout Executive and Parents.
- All Program Areas will continue normal activities.
- The Camp Director will gather all facts and complete the BSA accident forms.
- Only the Scout Executive or his representative will respond to questions by the media or other authorities.

DISCIPLINE & STANDARDS OF CONDUCT

ALL Scouts camping at Buffalo Trail Scout Ranch will live up to the principles and values of the Scout Oath and Law. Please share the following with your Unit.

- Buffalo Trail Council follows the Youth Protection Guidelines and the Guide to Safe Scouting. As volunteers and staff, we are responsible for keeping our Scouting environment free from harassment and abuse, whether physical, verbal, or mental.
- The Scout Oath and Law are the code of behavior. They are all that are needed, and unit leadership is responsible for enforcing these rules and disciplining those Scouts that break them.

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Last Update: January 7, 2017

- In the case of intra-unit conflicts or problems, the unit leadership of the Scouts involved is responsible for disciplining each of the Scouts.
- Camp administration (including the Camp Director) is available and prepared to assist in establishing communications in the event of inter-unit problems.
- Unless otherwise notified, nightly curfew of 10:00 pm. will be strictly enforced for ALL SCOUTS. Scouts are required to be in their tents by 10:00 pm.

TELEPHONE POLICY

One telephone is located at the camp. It is a business phone so calls must be restricted to those of an urgent nature and should be made by an adult. (All outgoing calls MUST be collect calls, by credit card, or calling cards.) Discourage parents from calling their sons unless it is a family emergency.

EMERGENCY CAMP PHONE (432) 426-3709.

JERSEY LILLY

The trading post is located in the Buffalo Hall and is maintained as a service to the campers. It is stocked with a selection of scout items, souvenirs, craft materials, and refreshments. Please encourage your scouts and parents to bring spending money to enjoy our stores services. Scouts may purchase knives but must have completed their Whittling Chip. Ice is for sale in the Jersey Lilly during normal open hours.

EQUIPMENT

LOST & FOUND

Lost and found will be maintained inside the Admin Building. We do not mail items home so please stop by to check.

UNIFORMS

The full, official youth and adult uniforms are to be worn at appropriate times (Campfire, Closing Flags and Dinner etc.). Scout T -shirts, trousers, and shoes will be the uniform of the day for breakfast, lunch and rotations.

Scouts should wear them while in route to and from Buffalo Trail Scout Ranch per BSA guidelines.

SUGGESTED PACKING LIST

INDIVIDUAL SCOUT EQUIPMENT

- Class A shirt only (no pins or extras)
- Boots or sneakers
- Underwear
- Extra Clothing (shirts/shorts/pants)
- Cap or hat
- Socks
- Jacket
- Rain Gear
- Flashlight w/extra batteries
- Sleeping bag or 2 sheets and blanket
- Mattress cover if desired
- Pack, footlocker or utility bin for gear storage
- Pen/Pencils and paper
- Completed medical form
- Spending money
- Bath Towel
- Wash Cloth
- Soap
- Toothbrush
- Toothpaste
- Brush or Comb
- Sunscreen
- Daypack
- Canteen or Water Bottle

OPTIONAL GEAR

- Mosquito netting
- Camera and Film
- Bug repellent
- Pillow
- Bible or Prayer book
- C-Pap Machine (extension cord)
- Camp Chair

PACK EQUIPMENT

- 100 ft. Rope
- US/Pack/Patrol Flag
- Camping and project materials
- Propane lanterns
- Table top Lantern
- Props for skits
- Thumbtacks
- Pack first aid kit
- Water cooler for site (optional)

CUBMASTER EQUIPMENT

- Pens/Pencils and paper
- Alarm Clock
- Skit or Song Book
- All Pack paper work (attendance roster and check in paperwork)



CAMPERSHIP APPLICATION FORM

(Request for Financial Aid for Youth Only)

Name of Scout: _____ Unit Info: _____

Home Address: _____

Phone Numbers: _____

Reason for Campership Request: _____

Please complete the following Camp Tuition Plan: _____

Cost of Camp: \$ _____ Amount Scout Plans to Contribute: \$ _____

Chartered Org/Unit Contribution: \$ _____ Amount of Request: \$ _____

Please indicate Unit involvement with fundraisers: _____

Popcorn Sales \$ _____ Other Unit Fund Raisers \$ _____

Signature of Unit Leader: _____ Date: _____

Signature of Committee Chairperson: _____ Date: _____

This request must be received at the Council Service Center by April 1, 2015. Please mail to:

Buffalo Trail Council, Boy Scouts of America

Attn: Gracie Quintela

1101 West Texas Ave

Midland, Texas 79701

For more information, please contact Gracie Quintela at 432-570-7601.